



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
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WASHINGTON, DC 20350-1000

SECNAVINST 11010.13C
N095
29 May 2002

SECNAV INSTRUCTION 11010.13C

From: Secretary of the Navy

Subj: RESERVE COMPONENT FACILITIES PROGRAMS AND UNIT
STATIONING

Ref: (a) DOD Directive 1225.7 of 6 Jun 01
(b) DOD Instruction 1225.8 of 6 Sep 01

1. Purpose. To implement references (a) and (b) as the sole sources of guidance for administering the facilities programs of the Reserve Components and the stationing of Reserve Components in local communities.

2. Cancellation. SECNAVINST 11010.13B

3. Discussion. The primary intent of reference (a) is to ensure that Reserve Component (RC) units proposed, or currently located, in a local community are structured in size and number that is reasonably attainable at authorized, or required, strength without adversely affecting the ability of other local Reserve Components to maintain the manpower required for satisfactory personnel readiness. Reference (a) also discusses the requirements for new and replacement Reserve facilities as well as the Joint Service Reserve Component Facility Board meetings. Reference (b) provides the procedures to implement reference (a).

4. Delegation of Authority

a. The Chief of Naval Operations (CNO) and the Commandant of the Marine Corps (CMC) are hereby delegated the authority vested in the Secretary of the Navy to accomplish those functions delineated in references (a) and (b).

b. The Assistant Secretary of the Navy (Installations and Environment (ASN (I&E))), Director, Installations and

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Facilities is authorized to approve waivers for Military Construction Naval Reserve Projects for which the average on-board strength for the previous 3 years is less than 75 percent of total authorized strength.

5. Responsibilities

a. The Assistant Secretary of the Navy (Installations and Environment) has the responsibility for major land acquisition and for facilities-related issues that arise between the Department of the Navy and other Military Departments or have a high degree of political interest.

b. The Assistant Secretary of the Navy (Manpower and Reserve Affairs) has responsibility for RC unit placement issues that would significantly impact other Military Departments or create a high degree of political interest.

c. The Chief of Naval Operations (CNO), Director of Naval Reserve (N095) and the Commandant of the Marine Corps (CMC) are designated key officials for carrying out the provisions of references (a) and (b) and shall conduct required reviews and coordination with service RCs for:

(1) Placement of Reserve units in local communities where Reserve units did not formerly exist.

(2) Increases in unit structure or number of existing units that could reasonably have potential for adverse impact on the ability of other RCs to obtain or maintain the manpower necessary to achieve satisfactory personnel readiness. In making this determination and applicability of the instruction, it should be kept in mind that "units" by definition and size vary greatly between RCs.

(3) Provision of facilities for RC use to ensure the greatest practicable use of those facilities jointly by units of two or more RCs.

(4) The Reserve Component Chief or designee must provide documented certification that proper coordination has taken place with other services regarding locating a Reserve unit in a local community before submitting a military construction project for consideration by the

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Office of the Secretary of Defense. The exact wording of the statement is contained in enclosure (6) of reference (b).

6. Special Instructions

a. Board Meeting Minutes. The Department of the Navy member of a Joint Service Reserve Component Facilities Board will forward a copy of the minutes to the Deputy Assistant Secretary of the Navy (Reserve Affairs), the Deputy Assistant Secretary of the Navy (Installations and Facilities), CMC (LFL5), CNO (N959E), and Commander Naval Reserve Force (N46) within 30 days of the date of the meeting.

b. Facilities Criteria. The Commander, Naval Facilities Engineering Command (COMNAVFACENGCOM) Facility Planning Criteria for Navy and Marine Corps Shore Installations (P-80) will be used for determining facility requirements and justifying each proposed military construction project. Square footage figures allowed in the P-80 will be used as an upper limit and specific approval from COMNAVFACENGCOM is required if the amounts allowed are to be exceeded. An economic analysis will be prepared for all major construction projects (over \$750,000) in order to make the project a better candidate for funding.

7. Action. CNO and the CMC shall implement the provisions of references (a) and (b), complying with responsibilities and guidance given in this instruction.

Gordon R. England
Secretary of the Navy

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